

APPLICATION AGREEMENT

Westgate Property Management, LLC understands that moving to a new home can be both exciting and stressful. Our mission is to make this process as smooth and stress free as possible. Below you will find a "checklist" of things we need your help with in order to get you into your new home as soon as possible.

PLEASE FILL OUT THIS FORM COMPLETELY. Once we have processed your application, someone will be in touch with you shortly thereafter with your results. Please contact us if you have any questions by clicking [here](#) or calling (615)823-2040.

PLEASE HAVE THE FOLLOWING DOCUMENTS AVAILABLE:

- Driver's license or current I.D. card
- A copy of your most recent pay stub(s).

REFERRAL INDICATION

How were you referred to Westgate Property Management, LLC:

- Internet
 Sign at property
 Realtor
 Other: _____

PERSONAL INFORMATION

Individual Application Fee: \$50.00

Joint Application Fee: \$75.00

CO-APPLICANT: Smoker Non-Smoker

First: _____ Middle: _____ Last: _____

Marital Status: Single Married since _____ Divorced since _____

Birth Date: _____ SSN: _____ Driver's License: State Issued _____ DL#: _____

Email: _____ Cell Phone 1: _____ Cell Phone 2: _____

CO-APPLICANT: Smoker Non-Smoker

First: _____ Middle: _____ Last: _____

Marital Status: Single Married since _____ Divorced since _____

Birth Date: _____ SSN: _____ Driver's License: State Issued _____ DL#: _____

Email: _____ Cell Phone 1: _____ Cell Phone 2: _____

PROPERTY YOU'RE APPLYING TO LEASE

Address: _____

(cont.): _____

City: _____ State: _____ Zip Code: _____

Move-In Date: _____

CURRENT AND FORMER ADDRESSES

APPLICANT – CURRENT ADDRESS: Home Phone: _____

Address: _____ Lived here since: _____

(cont.): _____ Rent per month: \$ _____

City: _____ State: _____ Zip Code: _____

Landlord: _____ Landlord Phone: _____

Is rent up to date? Yes No Have you given notice? Yes No Have you been asked to leave? Yes No

APPLICANT – PREVIOUS ADDRESS:

Address: _____ Dates of Residency: _____
(cont.): _____ Rent per month: \$ _____
City: _____ State: _____ Zip Code: _____
Landlord: _____ Landlord Phone: _____
Was rent up to date? Yes No Did you given notice? Yes No Were you been asked to leave? Yes No

CO-APPLICANT – CURRENT ADDRESS:

Home Phone: _____
Address: _____ Lived here since: _____
(cont.): _____ Rent per month: \$ _____
City: _____ State: _____ Zip Code: _____
Landlord: _____ Landlord Phone: _____
Is rent up to date? Yes No Have you given notice? Yes No Have you been asked to leave? Yes No

CO-APPLICANT – PREVIOUS ADDRESS:

Address: _____ Lived here since: _____
(cont.): _____ Rent per month: \$ _____
City: _____ State: _____ Zip Code: _____
Landlord: _____ Landlord Phone: _____
Was rent up to date? Yes No Did you given notice? Yes No Were you been asked to leave? Yes No

EMPLOYMENT

APPLICANT 1 – EMPLOYER:

Employer Name: _____ Since: _____ Job Title: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Describe your job: _____

Supervisor's name: _____ Phone: _____ Hours/week: _____

APPLICANT 2 – EMPLOYER:

Employer Name: _____ Since: _____ Job Title: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Describe your job: _____

Supervisor's name: _____ Phone: _____ Hours/week: _____

OCCUPANTS: Number to occupy the subject residence: _____

NAME	RELATIONSHIP TO YOU	BIRTHDATE	CONTACT PHONE

PETS

Will you have pets? Yes No If yes, how many? _____

NAME	BREED	AGE	WEIGHT

AUTOMOBILES

AUTO #1: Year: _____ Make: _____ Model: _____ Color: _____
State Registered In: _____ License Plate #: _____ Lien Holder: _____

AUTO #2: Year: _____ Make: _____ Model: _____ Color: _____
State Registered In: _____ License Plate #: _____ Lien Holder: _____

AUTO #3: Year: _____ Make: _____ Model: _____ Color: _____
State Registered In: _____ License Plate #: _____ Lien Holder: _____

INCOME DETAILS

Current Income: \$ _____ Weekly Biweekly Monthly Yearly **Source:** _____
Current Income: \$ _____ Weekly Biweekly Monthly Yearly **Source:** _____
Current Income: \$ _____ Weekly Biweekly Monthly Yearly **Source:** _____
Other Income: \$ _____ Weekly Biweekly Monthly Yearly **Source:** _____

Bank/Credit Union: _____ **Acct. #:** _____
Bank/Credit Union: _____ **Acct. #:** _____

REFERENCES

Relative: _____ Relation: _____
Address: _____ Phone: _____
(cont.): _____

City: _____ State: _____ Zip Code: _____

Non-Relative: _____ Relation: _____
Address: _____ Phone: _____
(cont.): _____

City: _____ State: _____ Zip Code: _____

Non-Relative: _____ Relation: _____
Address: _____ Phone: _____
(cont.): _____

City: _____ State: _____ Zip Code: _____

ADDITIONAL DETAILS (Explain any "YES" answers in the box provided below)

Has any applicant ever been sued for bills? Yes No

Has any applicant ever been bankrupt? Yes No

Has any applicant ever broken a lease? Yes No

Has any applicant ever been sued for eviction? Yes No

Has any applicant ever been guilty of a felony? Yes No

Is the total move-in amount available now?
(first month and deposit) Yes No

Name in which utilities are now billed: _____ Utility Acct #: _____

APPLICANT'S AUTHORIZATION

Plan on a couple days to process your application, but upon approval we will notify you and make arrangements for you to sign the rental agreement within three days of the notification. If the landlord/property owner requests additional information or a co/signor to satisfy any credit issues, we are qualified to guide you, and help you resolve any hurdles. If the landlord/owner denies your application, you may be contacted with other potential rentals. Until we receive the full security deposit, the property will remain "for rent".

At this time, you MAY elect to pay a partial of full security deposit in order to hold the property. In the event that your application is rejected, it will be FULLY refunded.

Applicant authorizes Westgate Property Management, LLC to verify all information within this application through any sources deemed necessary to approve applicant.

Applicant hereby attests that all the information submitted is true, accurate and complete to the best of Applicant's knowledge. Westgate Property Management, LLC reserves the right to deny tenant should tenant not meet the owner's rental criteria.

I(WE) HEREBY AUTHORIZE ANY PERSON OR FIRM TO RELEASE INFORMATION ABOUT THE UNDERSIGNED UPON PRESENTATION OF THIS FORM OR A COPY OF THIS FORM AT ANY TIME.

By signing your name(s) below, as the "Applicant(s)", herein referred to as the subject of the information provided, you agree that the act of doing so shall be considered your legally binding signature.

I(WE) authorize **Westgate Property Mgt., LLC** to verify all information provided on this application and to charge my credit/debit card for the specified application fee. I(WE) acknowledge that I(WE) have read, accept and understand the Application Disclosure Addendum provided to me(us) with this application and by **Westgate Property Mgt., LLC**.

Applicant 1 – Signature

Date Signed

Applicant 1 – Printed Name

Applicant 2 – Signature

Date Signed

Applicant 2 – Printed Name